REQUEST for POST-Completion OPT

1. Student Name _____

2. CSUN ID _____

3. Program of Study (Major) _____

4. What is the day you will complete your last requirement needed for your degree or certificate?

    Date of your last class or comp exam (or presentation, etc.) _____

    Whatever the very last thing you do as a student, whether it is attend a class, take a final exam, take one or more Comprehensive Exams, or give a presentation - that is the date of your last requirement. This date is entered into SEVIS and is the beginning of your 60-day grace period.

5. What is the day you want OPT to start? ☆ _____ ☆
    You can request to start working on any day of your 60-day grace period.

6. Sign and date this acknowledgement.

    At the website https://tsengcollege.csun.edu/studentinfo/sevis-employment, I have read and understand, one section called "How to Apply for Optional Practical Training (OPT) – ONLINE"

    _____   _____
    Signature   Date

7. Submit this request to ARC.

8. Your Form I-20 will be emailed to your CSUN email.   Print, sign and date your I-20.
    Your complete OPT application package must be RECEIVED by USCIS within 30 days of the printed date on your OPT I-20.

    If you discover that you will not complete your degree or certificate as planned, IMMEDIATELY contact ARC!

CSUN | The Tseng College | Office of Admissions, Registration, and Client Services (ARC) | EU 200
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